



Date: March 10, 2020

To: Dave Rothacker – Rexel USA

Subject: COVID-19 Supply Chain Impacts

COVID-19 (Coronavirus) has caused and continues to cause many challenges throughout the world. Of course, our first priority is the safety and well-being of our associates, suppliers, channel partners and customers. We encourage everyone to follow guidelines issued by the World Health Organization and the Centers for Disease Control and Prevention. Visit [CDC's webpage](#) for additional information about COVID-19.

There are many public reports regarding the growing concern about the Coronavirus and its potential supply chain impact across multiple industries. At this time, we are beginning to see some discrete issues related to delays in production ramp up resulting from the Lunar New Year holiday and the quarantine of major industrial regions in China that are a source of supply to the lighting and lighting controls industry. We anticipate that, as current inventories are consumed, there may be supply disruption of key electronic components such as capacitors, transformers, MOSFETS, and PCBs.

Acuity Brands, as one of the foremost leaders in lighting and lighting controls, has the global sourcing reach, scale of business, diverse product offering, North American manufacturing facilities and strategic relationships to allow us to mitigate much of the potential impact of any supply chain disruptions. We are able to manage our supply position very closely, including through daily updates and commitments from our key supply partners.

You can help us best serve you by:

- Placing your orders as early as possible and providing requested ship and delivery dates for your ordered material. Giving us visibility to your orders early can boost the likelihood of product availability and provide us the opportunity to offer you alternative product solutions if required.
- Staying in regular contact with your Acuity Brands sales manager or representative regarding potentially impacted products and upcoming orders of such products. With regular and frequent communication, we feel we can provide you with viable, available solutions to meet your lighting and lighting controls needs.

Thank you for your cooperation and support. We will keep you updated as the COVID-19 situation evolves.

Best Regards,

Patrick Murphy
VP of Strategic Accounts
Acuity Brands Lighting